



**APPROVED MINUTES  
MARKLEEVILLE WATER COMPANY  
ANNUAL MEETING OF THE MEMBERSHIP  
SATURDAY OCTOBER 2<sup>nd</sup>, 2021  
10:00am – Library Park  
Teleconference**

- I. CALL TO ORDER ESTABLISHMENT OF QUORUM** – The meeting of the Markleeville Water Company Annual Meeting of the Membership was called to order. Quorum was not present

**Present**

Mary Young	MWC President
Steve Hibbs	MWC Director
Kris Hartnett	MWC Director
Mark Schwartz	MWC Director
Lloyd VanDoren	MWC Director

**MWC Members Present** - Bill Young, Gene & Naomi Potratz, January Riddle, Mike Brown, Patricia Schwartz, Richard & Kate Harvey, Rebecca Thornburg, Fritz Thornburg, Jennifer Thornburg, Amy Skewes-Cox, Don Jardine, Lewis Ames, Jonas McEntyre, and Kathleen Andrews

- II. ELECTION OF ONE (1) DIRECTOR**

Rebecca Thornburg was nominated as Director.

*Quorum not present.* Election ballots will be sent to MWC Members and the results will be included into the next Directors meeting minutes.

- III. APPROVAL OF MINUTES**

*Quorum not present.* Election ballots will be sent to MWC Members and the results will be included into the next Directors meeting minutes.

- IV. APPROVAL OF BALANCE SHEETS**

*Quorum not present.* Election ballots will be sent to MWC Members and the results will be included into the next Directors meeting minutes.

- V. PRESIDENT’S REPORT FOR 2010 – 2021 YEAR**

President Mary Young reported this year's activities.

The Annual Meeting of the Membership is usually held the first Saturday in August, but due to the Tamarak fire and evacuations the annual meeting was postponed.

## **COMPANY OVERVIEW**

Markleeville Water Company is a Mutual Water Company owned by the members.

There are five elected, unpaid members of the Board of Directors who meet monthly and make business management and administrative decisions, Kris Hartnett, Mark Schwartz, Steve Hibbs, Lloyd Van Doren and Mary Young.

There are three part time employees;

Joanne Oehlerking Secretary-Treasurer who handles billing and financial record keeping, keeps the Board on track with agendas and minutes, takes care of daily correspondence and monitoring e-mail accounts.

Buck McLelland, Sierra Water Operators LLC, Plant and Distributions Systems Licensed Operator. MWC now contracts for Buck's services through his company, Sierra Water Operators LLC. Through this company MWC can take advantage of other experienced water professionals working with Buck. Buck brings a high level of professionalism and experience to MWC. We're very fortunate to have him. Buck continuously works to bring MWC the best possible water quality.

Kris Hartnett, Operations under the supervision of the Licensed Operator. Kris works with Buck to help deliver high quality water. He's available locally to respond to water line breaks and other issues requiring immediate attention, and he also serves on the board of directors.

## **OPERATIONS**

System is in compliance with State Water Quality Standards. Water quality, monthly operations, and Consumer Confidence Reports are available on our website. Hard copies can be mailed upon request.

## **2020-2021 ISSUES and ACHIEVEMENTS**

### a) COVID-19

No issues with operations. The Directors meet on Zoom to conduct monthly meetings.

Per Governor's order water service cannot be disconnected due to non-payment, however any missed payments will still be charged. If a Member is under financial hardship due to the pandemic, please contact our secretary, Joanne Oehlerking (530) 694-2924.

Members not making payment for two quarters who have not contacted MWC about their situation will have a lien placed on the property per MWC bylaws.

State may institute a program to reimburse community water systems for lost revenues. MWC is on track to apply for this program if it is instituted.

### b) STANDBY GENERATOR

Standby generator went online in November 2020 after many years of work to purchase, obtain and install the generator by Kris Hartnett.

The generator enables MWC to produce water during power outages.

### c) DOWNTOWN SUB-MAIN PROJECT

Coordinated with property owners to replace a very old non-compliant lateral that serves several properties with a 6-inch sub-main and individual laterals for each member.

Construction of this project recently started.

## **PLANNING GRANT for WATER SYSTEM IMPROVEMENTS**

- a) Substantially completed \$434,700 planning grant funded by the California State Water Resources Control Board Drinking Water State Revolving Fund (DWSRF) with our consultant, West Yost. Completed work includes:
- Water System Improvements Project Preliminary Engineering Report
  - Preliminary geotechnical study
  - 75% complete plans for water main replacement and improvements to the water treatment plant
  - Initial Study/Mitigated Negative Declaration
  - Construction grant application for \$11.9 million
- d) Project construction is expected to begin in the fall of 2022 and will include:
- Replacement of water lines in Hot Spring Road, MarkleeVillage and Thornburg subdivision, and K&I subdivision
  - Waterline across new Markleeville Creek bridge
  - Pressure reducing station connecting water lines that serve downtown to the large Pleasant Valley Tank. This will be located along Hot Spring road
  - Pressure tank facility and dedicated pipelines to boost pressure in homes close to the Pleasant Valley Tanks. This will be located where the abandoned tank is on Pleasant Valley Road
  - Demolish the existing pump station at Pleasant Valley Road and replace it with a new pump station located at the water treatment plant
  - Mixer and blower at the Pleasant Valley Tank
  - Improvements at the water treatment plant including a GAC contactor, a pressure contact clarifier and associated facilities
  - Water meters for everyone
  - Plans are available if you'd like to review in more detail
  - Working with SWRCB to increase the amount of our construction grant "for good cause" which is a discretionary increase in funding.
  - Applying for a grant from the DWR Small Community Drought Relief Program to construct or purchase an additional well
  - Instituted a restriction on outdoor watering – Watering limited to every other Wednesday (depending on your address) for two hours. Other outdoor uses of water not allowed. Required because we need to meet our water demand through our groundwater sources only. Surface water is still being treated, but due to the damage in the watershed we must turn off the surface water plant when rain is predicted. Ash in the water can permanently damage filter media and high turbidity can be impossible to treat. We can reliably product around 35-40k gallons of water daily compared to typical summer consumption of 110k-120k gallons of water. Our water since the fire meets all water quality standers.

## **HONORING STEVE HIBBS ON HIS RETIREMENT FROM THE BOARD**

- a) Steve served for over 20 years and has taken on the task of updating our by-laws, a task he has promised to continue working on. Steve has worked over the years to keep MWC operating within the laws governing Mutual Water Companies and we will miss his expertise. Steve was

very active in the downtown water main replacement project and many other projects that pre-date my time on the board.

Thanks for your service. The most valuable thing any of us has is time. I would like to thank Steve for the great amount of time he has dedicated to Markleeville Water Company.

**VI. ANY OTHER MATTERS TO COME BEFORE THE BOARD OF DIRECTORS**

Question arose as to if water meters are going to be installed. If the construction grant is approved and funded then water meters will be installed. It will be a while thereafter before MWC will start charging per gallon. Once the meters are installed MWC will have to read the meters and conduct a rate study on revenues per gallon.

Question arose as to the sequencing of the project. MWC is coordinating with Alpine County. Alpine County has a project to rebuild Hot Spring Road and MWC is hopeful that the pipeline construction will happen before the County's' project begins.

Member Harvey thanked the Board of Directors and Operator for clean drinking water and commended them on their efforts.

Question arose as to what MWC is doing to protect the ash from entering the collection gallery. MWC is in contact with CalOES, and has applied for erosion mitigation measures. An application has been submitted to the Forest Service to amend the use permit to install erosion control.

**VII. ADJOURNMENT TO NEXT MEMBERSHIP MEETING SET FOR AUGUST 6<sup>th</sup>, 2022.**