



**UNAPPROVED MINUTES  
MARKLEEVILLE WATER COMPANY  
ANNUAL MEETING OF THE MEMBERSHIP  
SATURDAY AUGUST 1<sup>st</sup>, 2020  
10:00am  
Teleconference**

*This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20*

- I. CALL TO ORDER ESTABLISHMENT OF QUORUM** – The meeting of the Markleeville Water Company Annual Meeting of the Membership was called to order. Quorum was not present

**Present**

Mary Young	MWC President
Steve Hibbs	MWC Director
Kris Hartnett	MWC Director
Mark Schwartz	MWC Director
Lloyd VanDoren	MWC Director
Buck McLelland	MWC Operator

**MWC Members Present** - Bill Young, Vincent Hebert, Patricia Schwartz and Amy Cox

- II. READING OF MINUTES** - Minutes were available on MWC website.

- III. APPROVAL OF MINUTES**

*Quorum not present.*

- IV. APPROVAL OF BALANCE SHEETS**

*Quorum not present.*

- V. PRESIDENT’S REPORT FOR 2019 – 2020 YEAR**

President Mary Young reported this year’s activities.

## **COMPANY OVERVIEW**

Markleeville Water Company is a Mutual Water Company owned by the members. There are five elected, unpaid members of the Board of Directors and three part time employees; Joanne Oehlerking - Secretary Treasurer, Buck McLelland - Plant and Distributions System Licensed Operator and Kris Hartnett - Operations under the supervision of the Licensed Operator.

Many thanks to Joanne for being cheerful and dedicated to MWC. She handles the billing and financial record keeping and keeps the Board on track with agendas and minutes and takes care of daily correspondence and monitoring e-mail accounts.

MWC is very fortunate to have Buck. Buck works full time for South Lake Tahoe PUD and brings a high level of professionalism and experience to MWC. Buck made modifications to our process that improved water quality, reducing disinfection byproducts to below State mandated levels.

Kris works with Buck to help deliver high quality water. He is available locally to respond to water line breaks and other issues requiring immediate attention. He is instrumental in obtaining and installing a backup generator at the treatment plant and also serves on the board of directors.

Buck reported being a Woodfords resident and a MWC Operator for the past few years. Buck has improved water quality, requiring fewer State mandated tests, reducing sampling costs. Water quality remains Buck's number one focus. Buck's certifications with the State are Water Distribution 4 and Water Treatment 2.

## **MAJOR ACHIEVEMENTS**

- *Water Quality* - Operator Buck McLellan and Director Kris Hartnett  
Due to what is now a history of compliance with disinfection byproducts they were able to amend the 2013 Directive and reduce testing to the standard practice of quarterly sampling and also obtain a waiver for sampling for Synthetic Organic Chemicals (SOC), and Volatile Organic Chemicals (VOC) which reduced sampling costs.  
They continue the ongoing program of hydrant flushing to clean water lines, and cleaning raw and treated water tanks.
- *Governance and Legal* - Steve Hibbs finalized "History of Early Markleeville Water Company Memberships and Memberships Interest" which documents our history and answers many questions asked by board members over the years. He has worked with our attorney, Wes Strickland, to review our insurance company policy and get our engineering consultants under contract. He has coordinated our first "vote by mail" election for the board of directors, allowing us to be in compliance with laws governing Mutual Water Companies. He's completed our updated "Schedule of Rates, Fees and Charges" for approval by the board and continues to revise our bylaws.
- *Website and Communications* - Mark Schwartz spearheaded "Are You Ready When Your Water is Shut Off" flyer and blog post. This document was in response to the possibility of losing water service during a wildfire event and is available on our website. He coordinated communications on MWC's COVID-19 response and set up MWC Zoom account and facilitates all our online meetings. He also oversees our web page and assists Joanne in monitoring our e-mail account.

- *O&M Capitol Improvements* - Kris Hartnett purchased and installed two new booster pumps at the treatment plant and installed a new turbidity meter. Purchased gravel and worked with Fritz Thornburg to install a new gravel driveway at the treatment plant. Kris repaired water line breaks throughout the system and has obtained and installed an emergency generator at the treatment plant.
- *Grant Funding* - Mary Young and Steve Martin. Published a Request for Proposals, obtained two proposals, and selected West Yost Associates as our consultant for engineering services under our \$434,700 planning grant with the California State Water Resources Control Board Drinking Water State Revolving Fund (DWSRF).  
Worked with West Yost to prepare and submit the Draft Water System Improvements Project Preliminary Engineering Report. Improvement construction will be funded under a future DWSRF construction grant.  
Many thanks to retired board member Steve Martin who spearheaded the income survey that qualified MWC for the grant and continues to work on the planning grant project.

### **CONTINUED WATER RESTRICTIONS**

The State of California and Markleeville Water Company have ongoing water restrictions. Our water restrictions are based on Truckee Meadows Water Authority rules. A copy of the rules can be found on our website.

**VI. ANY OTHER MATTERS TO COME BEFORE THE BOARD OF DIRECTORS**

**VII. ADJOURNMENT TO NEXT MEMBERSHIP MEETING SET FOR AUGUST 7<sup>th</sup>, 2021.**